



Gyanish Pandey

gyanishpandey@gmail.com | Skype : gyanishpandey

116, C-Special, Gandhi Nagar, Indore, MP, India

Ph. +91-989-310-8808, +91-961-919-6171

Summary

Experience – More than 13 years' experience in Consulting, Project Management, Business Analysis, Product Management, and Training.

Expertise - Excellent track record as Project Manager and Business Analyst for Web & Mobile apps - client communication, project planning, requirement elicitation, writing user-stories / requirement documents, wireframing, managing product-backlog / project-plan, building team, communication and sprint planning with developers, daily status (stand-ups), functional testing, sprint review / product demo and testing, delivery to client, user manuals, manage changes, get a sign-off.

Qualification - MBA, Agile Certified Practitioner (PMI-ACP) from Project Management Institute, Certified Project Management Professional (PMP) from IIT Delhi, Lean Six Sigma Black Belt (PMI & Simplilearn) and Certified Business Analysis Professional -CBAP

Domains - Expertise in enterprise social networks, finance, ecommerce, healthcare, & more.

Methodologies - Expert on both agile (scrum) and waterfall models. Worked on products, on service-based projects, and worked as client-side-business-analyst too.

Tools - Highly proficient in tools like Jira, Trello, MyDoneDone, Redmine, Bugzilla, Basecamp, Google Drive, Balsamiq Wireframing, Slack, Skype, Mailchimp, MS-Office, and more.

Achievement - In last 4 years of job, grown from Project Manager to Product Manager to Head Operations - average 25% growth per year.

Experience Profile

a. 11 years – Consulting, Project Management, Business Analysis, Entrepreneurship, Marketing

- | | | |
|------------------------|---|--|
| 1. Organization | - | Aameksh Consultancy, Indore, India |
| Designation | - | Consultant Project Manager Business Analyst Product Mgr |
| Duration | - | Since October 2017 |
| Responsibilities | - | Utilizing 12+ years of experience as Project Manager and Business Analyst to help organizations in better project management, business analysis, documentation, and execution. |
| | - | Currently consulting a UK-based client for project management, testing, documentation, customer support, and a govt. department for PMP training & PMI-REP status. |
| 2. Organization | - | Vinfotech, Indore, India |
| Designation | - | Project Manager, then Product Manager, then Head Operations |

- Duration - August 2013 – October 2017
- Responsibilities - Product Management, Project Management, Business Analysis, Account Management.

Project Management and Business Analysis, managing multiple web and mobile projects following agile and waterfall project management methods. Organizing sprint planning, daily stand-ups, and review meetings and manage product backlog (project plan). BA in terms of client communication, requirement documentation, wireframing, design reviews, dev sprints planning, review developed modules, final delivery and sign-off.

Product Management, managing all responsibilities from product conceptualization, business analysis, project management, recruitment and team building, implementation, user training, marketing and sales for organization's product Enterprise Collaboration System.

Account Management, managing multiple projects for one healthcare client, managing profitability for account, understanding client requirement for various projects and their prioritization, best utilization of team members under various projects, and maintaining relationship.

3. Organization

- **Amicon Technologies, Mumbai, India**
- Designation - Project Manager / Business Analyst - Ecommerce Product
- Duration - Feb 2012 - Mar 2013
- Responsibilities **Agile Project Management** Agile Project Management for development of SaaS based E-commerce product and its implementation projects:
 - Documenting scope and updating it as per requirements.
 - Project Communication Management - conducting daily scrum meeting for project updation. Understanding the problems and providing solutions to keep project under control. To make sure that the project plan is adhered to, and remove hurdles, if any.

Business Analysis - Requirement elicitation, obtaining clarifications, requirement documentation, and finalizing customization needs. To communicate the requirements to development team, finalize the workflows, and support backend configuration.

Testing – Guiding testing team in test-case creation, analysis & prioritization of compiled issues (bugs), taking them to closure with help of development team.

Projects - Pixopa (www.pixopa.com) is our flagship product which is an Enterprise Web-to-Print Ecommerce Platform. Pixopa has 30+ implementations.

4. Organization - **The Omniscient Consultants, Indore, India** (Consultancy for Business Analysis, Project Management, and Recruitment)

Designation - Project Manager / Entrepreneur

Duration - Oct2010 – Jan 2012

Responsibilities - Business Development for obtaining projects in Business Analysis, Project Management, and HR Recruitment areas.

- To provide end-to-end recruitment services from candidate search to final joining.

- To manage project communications, and perform project scope, cost and time management, finalizing the project scope, designing the process flows and business rules for the current business cycle of client, documentation, communicating the requirements, bidding on international projects.

5. Organisation - **Bajaj Finserv (Bajaj Auto Finance Ltd), Pune, India**

ii. June 06 – July 08 - **Associate Manager – IT Project**

Responsibilities - Member of ERP project management team of organization representing sales & marketing function as a Business Analyst.

Project Management - **i. End User Training and ii. E-Learning (LMS)** sub-projects covering planning, team selection (18), team training, infrastructure finalization & arrangement, time (schedule) management, implementation, monitoring & control.

Requirement Gathering - To communicate with the business heads (VP's / National Managers), understand the preliminary requirement documents, and elaborate it to detailed (Level 2, 3 and 4) requirement documents.

Business Process Analysis - To finalize the new operational blueprint for the organization, right from enquiry generation, credit appraisal, operational requirements upto disbursement and design process flows and business rules.

Documentation (SRS and FS) - To communicate the domain requirements to software (ERP) vendor during fitment study and finalize the 'functional specification documents' and customization of software. Preparation of IRR Requirement Doc.

UAT Module Lead - User Acceptance Test including test-scenario & test-case creation, allocation of cases to testers, analysis and

prioritization of compiled issues (errors), and taking them to closure with the help of vendor team.

iii. June 05–June 06 -

Responsibilities -

Management Trainee - Asst Manager Grade

To manage sales team of Two-wheeler finance in Indore and attached locations.

6. Organization -

Designation -

Duration -

Harit Services (A Home-Delivery Venture of Vegetables & Fruits)

Entrepreneur

Aug 2008 - January 2009

b. 1.5 year in Training

7. Organization -

Designation -

Sanghvi Institute of Management & Science, Indore, India

Senior Lecturer, Marketing Faculty

Professional Profile

Certifications

- **Project Management** **PMI – ACP** (Agile Certified Practitioner from PMI).
- **Project Management** **Project Management Certification** from IIT Delhi.
- **Quality Management** **Lean Six Sigma Black Belt** Certification from Simplilearn approved by Project Management Institute – PMI.
- **Business Analysis** Certified Business Analysis Professional (CBAP) from Mindleaders.

Computer Proficiency

- **Operating Systems** : Windows 10/8/7/XP.
- **Packages / Tools** : MS-Office 2013/2007, Jira, Trello, MyDoneDone, Redmine, Bugzilla, Basecamp, Google Drive, Balsamiq Wireframing, Slack, Skype, Mailchimp.
- **CMS & Ecommerce** : Magento, Wordpress, Drupal.
- **Languages** : C, C++, HTML/CSS, SQL, (Learning Java).

Academic Profile

- 2003-2005 **Master of Business Administration (MBA)**
From Institute of Management Studies, Indore, India.
- 1999-2002 **B.Sc. Computer Science (Honors)**
from Devi Ahilya University, Indore, India.
- 1998-1999 **XII** from State Board (MP Board, India).
- 1996-1997 **X** from Kendriya Vidyalaya (CBSE, India).

----- **End of document** -----